

**Minutes of the Annual General Meeting of the Gabriola Community Bus Foundation  
September 20, 2018, 7:00 pm at the Commons**

**GCBF board members present**

Carol Billyard  
Steven Earle  
Katharine Patterson  
Judith Roux  
Fay Weller  
Susan Yates

Other members: 8

A quorum being present per Bylaw 16(3), the meeting was called to order at 7:00 pm. Fay Weller chaired the meeting; Katharine Patterson took the minutes.

**Notice of the Meeting and Agenda**

Notice of the meeting having been duly issued in accordance with Bylaw 13, the agenda was approved after a brief welcome and introductions by those present..

**Directors' Report**

The directors presented a report which covered fleet renewal with the purchase of the second newer bus, the resulting decline in repairs and maintenance costs leading to an increase in service hours, various donations, grants and awards which enable and support GERTIE activities, and the development and implementation of new technology. The results of the Survey 2018 were presented as well as a graph showing the steadily increasing ridership from June 2013 to the present. Speakers were Directors Steven Earle, Katharine Patterson, Fay Weller, Susan Yates and Trevor Gear, Co-ordinator.

**Financial Statements and Budget**

Fay Weller noted that the financial statements for 2017 prepared by Church and Pickard showed a significant increase in assets primarily due to the purchase of the two newer buses. Also noted favourably was the adherence to the budget for 2017. The financial statements were approved.

A budget comparison was presented which showed the budget for 2018 and two budget models for 2019. The first model showed the budget with a Cost of Living Allowance (COLA) of 2.7% and no further increase in the RDN grant; the second budget model showed the COLA and a 1% increase in the RDN grant.

The second budget model included increased service hours for mid-day runs on Wednesdays and Fridays on the winter schedule. In both cases, an increase of \$1 per hour in drivers' wages was included.

After some discussion about the models, the second budget model for 2019 was approved unanimously.

### **Election of Directors**

Judith Roux explained that because Fay Weller is stepping down from the board, there is a vacancy to be filled. Susan Yates nominated Christy Campbell, seconded by Carol Billyard. Elected by acclamation.

Judith also pointed out that Scott Colbourne, appointed during the winter in 2018, had agreed to stand for election. He was nominated by Katharine Patterson, seconded by Susan Yates. Scott had agreed to be nominated *in absentia*. Elected by acclamation.

Steven Earle, Katharine Patterson, and Susan Yates were reappointed for two-year terms by acclamation.

There being no further business, the meeting was adjourned at 8:00 pm.